

Preservation Alliance of West Virginia

Endangered Properties Nomination Application

Criteria

- 1) There must be a degree of endangerment from one or more of the following:
 - Neglect
 - Proposed demolition
 - Rezoning or redevelopment
 - Other human or environmental factors
- 2) The property must be listed in, or be eligible for, the National Register of Historic Places.
 - Properties not listed in the National Register of Historic Places (as either an individual site or a contributing structure in a historic district) must submit a completed Historic Property Inventory Form to the WV State Historic Preservation Office to determine eligibility. The form is available at: <http://www.wvculture.org/shpo/forms.html>
 - Once the property is deemed eligible for the National Register of Historic Places, **please submit both the Historic Property Inventory Form and the documentation of eligibility as part of your Endangered Properties Nomination.**
- 3) There must be evidence of significant local support for preservation of the property.

Process

- A separate application form must be submitted for each nomination.
- Selections will be determined by the Preservation Alliance of West Virginia based on historic, cultural, and/or architectural factors - as well as feasibility, degree of local support, and risk of loss.
- Properties not selected for the endangered list may be resubmitted the following year.

Timeline

2/15 - Application deadline at 5:00pm

2/20 - If you have not received a confirmation from our office that your application has arrived, call 304-345-6005 to inquire.

3/8 - PAWV Endangered Properties committee meets during PAWV quarterly board meeting

3/8 to 3/29 - Review

- You may be contacted by the review panel to request clarifications or additional materials. Please make sure there is someone at your contact number/email to receive and answer questions or provide materials, if necessary.
- PAWV staff may contact you to schedule an initial site visit as part of the review process.

3/29 - Deadline for the submission of any requested, additional materials.

4/15 - Applicants will be notified of their status in regard to the nomination.

5/1 - Deadline to have any additional images, narratives, etc. to PAWV for possible inclusion in the newsletter and press release.

May - Special announcement and press conference for the Endangered Properties List

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Date: _____

Part I. Resource Information:

Resource Name (historic and/or common):

Address or Location:

County:

City/State/Zip:

Date of construction:

Ownership: Public

Private

Non-Profit

Owner's Name:

Owner's Address:

Owner's Phone:

Email:

Owner's Website / Social Media:

Owner is aware of the nomination:

Yes

No

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Historic designation(s):

Listed on National Register of Historic
Places (Individual or Contributing):

Yes No

Date Listed:

Determined Eligible to be Listed by
WV SHPO:

Yes No

Date Eligibility
Determined:

List any other historic
designations (city or county
landmark designations, etc.):

If the property is not listed in the National Register, please submit documentation of its eligibility from the WV State Historic Preservation Office with this nomination.

Part II. Nominator's Information:

Name of individual or group making nomination:

Group/Organization

Name:

Address:

Phone:

Email:

Website / Social Media:

I/we have membership in a historic preservation or community development organization(s)

Name of organization(s):

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Part III. Description: This can be submitted as a narrative on a separate sheet.

Describe the site - including its current use, condition, and surrounding area.

When did the current owner obtain possession of the building? What has been the owner's maintenance plan?

Describe the impending threat. How imminent is the threat?

What is the historical significance of the site? For example, does it have local, state, and/or national significance? If so, please define. Why should the site be saved?

Describe the previous use of the building.

What is the goal(s) of this preservation/restoration effort? List any short term and/or long range plans for the property. Please be as specific as possible.

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State your preservation plan for rehabilitating and maintaining the property.

Who is involved in saving the site? Does anyone oppose?

Can or will those involved in saving the site provide financial or other resources? What are the resources?

How do you think being listed as a WV Endangered Property will benefit preservation efforts?

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Part IV. Submission checklist

- Part I Complete.
- Part II Complete.
- Part III Complete (use form above or submit an attached narrative).
- A **map and directions** to the site.
- 3 to 5 recent digital photographs** (in color, 300 dpi minimum) of the site and its surrounding landscape.
- At least one letter of support for the preservation project from a local leader, support group, etc.**
- If the property is not listed on the National Register of Historic Places (individual or contributing):
 - A completed **Historic Property Inventory Form**
 - Documentation of Eligibility from WV SHPO**

Additional photos, news articles, and other documentation may also be submitted, but all material supplied may be used for promotional and educational publication and therefore **MUST BE** either copyright-free or copyright-waived for PAWV use.

Please submit the completed application by the **deadline of February 15 at 5:00pm**

- Send electronically to **info@pawv.org** (Please submit images of 3MB or less.)